

Dear Applicant,

Thank you for inquiring about a position at Northwest Christian Academy. Our main purpose is to provide a quality education for children in grades Kindergarten – 8th grades in a Christian setting. Therefore, we are looking for staff members who radiate the love of Jesus, are mature in their faith, can teach and share God’s love and Bible truths, and are interested in continuous learning.

Enclosed you will find information about our program and materials to complete your application. In order to complete your file you will need to submit the following: a letter of application, a resume, the NCA application form, copies of college transcripts, a copy of your teaching certificate and your placement file.

We look forward to receiving your information. If you have further questions, please feel free to call. God bless you as you seek to find His placement for you.

In His Service,

Kim DeLeon

Kim DeLeon, Principal

Northwest Christian Academy

4706 Park Center Ave NE Lacey, WA 98516

(360) 493-2223 - ncslacey.org/ncs-academy/

Initial Application Substitute Teaching Position

Application Date:	Date Available:
Position Desired:	<input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> Substitute
Grade Preference:	Subject Preference:

PERSONAL INFORMATION

Name: First	Last
Address	Phone
Alternate Phone	Email Address

EDUCATION/TRAINING

School	Diploma/Certificate	Dates: (From – To)
Your Major (s):		
Your Minor (s):		
Cumulative grade point average:	BA:	Graduate Work:
Certificate Name:		#:

TEACHING EXPERIENCE - Please list most recent teaching experience first.

School/Location	Dates	Position	Phone/Email

Number of years teaching:	Public:	Christian:
Reason for leaving most recent position?		
Are you under contract for the ensuing year?		

OTHER EXPERIENCE WORKING WITH CHILDREN

School/Location	Dates	Position	Phone/Email

OTHER WORK EXPERIENCE

Location	Dates	Position	Phone/Email

Please indicate which of the following trainings you have that are current:	*All employees are subject to a background check and must be cleared to be employed at our school.
<input type="checkbox"/> Infant/Child CPR/First Aid <input type="checkbox"/> HIV/AIDS <input type="checkbox"/> Food Handlers <input type="checkbox"/> Technology _____ <input type="checkbox"/> Other _____	
Eligible for lawful employment in US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been discharged for causes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any physical conditions that will limit your ability to perform your job responsibilities working with children?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**If YES to the last 3 questions, please provide an attached explanation*

REFERENCES: 3 Professional, 1 Personal

Name	Company	Phone & Email

SPIRITUAL:

Describe your routine of personal Bible study and prayer:

Describe your involvement in church:

Denominational preference: _____ Member? _____

Pastor's Name: _____

What is your attitude towards the use of liquor and tobacco?

Do you subscribe without reservation to our Doctrinal Statement as stated in this application?

_____ Comment:

CHRISTIAN TESTIMONY: Please share your testimony of your relationship with God.

Please use additional paper if necessary.

PHILOSOPHY OF CHRISTIAN EDUCATION

Please use additional paper if necessary.

Mission Statement

NCS Mission Statement:

The mission of Northwest Christian Schools of Lacey is to provide a Christ-centered environment with a superior education that prepares students to have a positive impact in our world for Him.

Doctrinal Statement

WE BELIEVE:

- In one God, creator, and sustainer of all things, eternally existent in three persons – Father, Son, and Holy Spirit. (Deut. 6:4, Matt. 3:16-17, John 14:6-27, 1 Cor. 8:6, 2 Cor. 13:14, Gal. 4:4-6, Eph. 2:13-18)
- In the deity of our Lord Jesus Christ; in His virgin birth; in His sinless life; in His vicarious death, resurrection and ascension to the right hand of God the Father. (Isa. 7:14, Matt. 1:20-25, Acts 1:9-10, Rom. 8:34)
- In the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (John 7:39, 14:15-18, Acts 2:33, 15:8-9, 1 Pet. 1:2, 1 John 3:24, 4:13)
- In the divine inspiration of the Bible, our all-sufficient, authoritative rule of truth, faith, and conduct. (Luke 24:44-47, John 10:35, 1 Cor. 15:3-4, 2 Timothy 3:15-17, 1 Peter 1:10-12, 2 Peter 1:20-21)
- That all people have sinned and that only by God's grace and through faith alone we are saved. (Eph. 2:8-9, John 8:34-36, 16:8-9, Rom. 3:23, 6:15-23, 1 John 1:9, 2:4, 3:7-10)
- In the second coming to earth of the Lord Jesus Christ and in the resurrection of both the saved and the lost; those who are saved to the "resurrection of life" and the lost to the "resurrection of judgment". (Matt. 25:31-46, John 5:29, John 14:1-3, Acts 1:9-11, Rev. 22:7-20)
- In the spiritual unity of all believers in our Lord Jesus Christ (Matt. 8:11, John 13:35, 17:14-26, Rom. 4:16, 10:9-15, 12:1-8, 1 Cor. 3:5-9, Gal. 5:6, 13-14, Rev. 5:9-10)

Statement on Marriage, Gender and Sexuality

We believe that God wonderfully and immutably creates each person as a male or female. These two distinct, complementary genders together reflect the image and nature of God. (*Gen. 1:26-27*) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (*Gen. 2:18-25*) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (*1 Cor. 6:18, 7:2-5, Heb. 13-4*) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including – not limited to – adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (*Matt. 15:18-20, 1 Cor. 6:9-10*)

We believe that in order to preserve the function and integrity of Northwest Christian Schools of Lacey as the local Body of Christ, and to provide a biblical role model to the Northwest Christian Schools of Lacey members and the community, it is imperative that all persons employed by Northwest Christian Schools of Lacey in any capacity, or who serve as volunteers, agree to abide by this Statement on Marriage, Gender, and Sexuality. *(Matt. 5:16, Phil. 2:14-16, 1 Thess. 5:22)*

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. *(Acts 3:19-21, Rom. 10:9-10, 1 Cor. 6:9-11)*

Final Authority for Matters of Belief and Conduct

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Northwest Christian Schools of Lacey’s faith, doctrine, practice, policy and discipline, our school board is Northwest Christian Schools of Lacey’s final interpretive authority on the Bible’s meaning and application.

Statement on the Sanctity of Human Life

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. *(Ps. 139, Gen. 1:27)*

APPLICANT’S CERTIFICATION AND AGREEMENT

I understand that Northwest Christian Academy is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color, and national or ethnic origin.

I subscribe without reservation to the Doctrinal Statement as stated in this application.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me being hired or if hired may subject me to immediate dismissal.

I authorize Northwest Christian Academy to inquire about work and personal history, and verify all data given in my application for employment, related papers, or oral interview. I authorize the giving and receiving of any information requested by Northwest Christian Academy, and release from liability any person, organization, or company giving or receiving any such information.

Applicant Signature	Date