



Dear NCS Applicant,

Thank you for your interest in a position with Northwest Christian Schools of Lacey. NCS is the only Christian school in Thurston County offering education from preschool through 12th grade – all on one campus. Our three schools are:

- Northwest Christian Preschool: Preschool – Pre-K
- Northwest Christian Academy: Kindergarten – 8th grade
- Northwest Christian High School: 9th – 12th grade

The mission of Northwest Christian Schools is to provide a Christ-centered environment with a superior education that prepares students to have a positive impact in our world for Him.

Enclosed you will find materials to complete your application. In order to complete your applicant file you will need to submit the following: a cover letter, resume, the NCS application form, including the reference form.

This fillable application packet has been created using Adobe Acrobat. It can be saved to your computer, completed, electronically signed, saved and then submitted via email with the supplemental documents to the appropriate department as noted below.

- ☐ Northwest Christian Preschool
4706 Park Center Ave NE
Lacey WA 98516
ncp@ncslacey.org
- ☐ Northwest Christian Academy
4706 Park Center Ave NE
Lacey WA 98516
nca@ncslacey.org
- ☐ Northwest Christian High School
4710 Park Center Ave NE
Lacey WA 98516
nchs@ncslacey.org



4706 Park Center Ave NE Lacey, WA 98516

(360) 493-2223 ~ website: ncslacey.org

NCS Employment Application

Application Date:	Date Available:
Position Desired:	<input type="checkbox"/> FT <input type="checkbox"/> PT

PERSONAL INFORMATION

First Name	Last Name
Address	Phone
Alternate Phone	Email Address

EDUCATION/TRAINING

School	Diploma/Certificate	Dates: (From – To)
Your Major (s):		
Your Minor (s):		

JOB EXPERIENCE – Please list most recent experience first.

School/Location	Dates	Position	Phone/Email
What is the reason for leaving most recent position?			

OTHER EXPERIENCE WORKING WITH CHILDREN

School/Location	Dates	Position	Phone/Email

Please indicate which of the following trainings you have that are current:	*All employees are subject to a background check and must be cleared to be employed at our school.
<input type="checkbox"/> Infant/Child CPR/First Aid	
<input type="checkbox"/> HIV/AIDS	
<input type="checkbox"/> Food Handlers	
<input type="checkbox"/> Technology	<input type="text"/>
<input type="checkbox"/> Other	<input type="text"/>
Eligible for lawful employment in US?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been discharged for cause?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had a report of child abuse or sexual misconduct involving a K-12 student or minor filed against you with a school district, Child Services Division, a police agency or in court?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**If YES to any of the last two (2) questions, please provide an attached explanation*

SPIRITUAL:

Describe your routine of personal Bible study and prayer:

Describe your involvement in church:

Denominational preference:

Do you subscribe without reservation to our Doctrinal Statement as stated in this application?

☐ Yes ☐ No

Comment:

CHRISTIAN TESTIMONY: Please share your testimony of your relationship with God.

Please use additional paper if necessary.

PHILOSOPHY OF CHRISTIAN EDUCATION

Please use additional paper if necessary.

Mission Statement

NCS Mission Statement:

The mission of Northwest Christian Schools of Lacey is to provide a Christ-centered environment with a superior education that prepares students to have a positive impact in our world for Him.

Doctrinal Statement

WE BELIEVE:

- In one God, creator, and sustainer of all things, eternally existent in three persons – Father, Son, and Holy Spirit. (Deut. 6:4, Matt. 3:16-17, John 14:6-27, 1 Cor. 8:6, 2 Cor. 13:14, Gal. 4:4-6, Eph. 2:13-18)
- In the deity of our Lord Jesus Christ; in His virgin birth; in His sinless life; in His vicarious death, resurrection and ascension to the right hand of God the Father. (Isa. 7:14, Matt. 1:20-25, Acts 1:9-10, Rom. 8:34)
- In the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (John 7:39, 14:15-18, Acts 2:33, 15:8-9, 1 Pet. 1:2, 1 John 3:24, 4:13)
- In the divine inspiration of the Bible, our all-sufficient, authoritative rule of truth, faith, and conduct. (Luke 24:44-47, John 10:35, 1 Cor. 15:3-4, 2 Timothy 3:15-17, 1 Peter 1:10-12, 2 Peter 1:20-21)
- That all people have sinned and that only by God's grace and through faith alone we are saved. (Eph. 2:8-9, John 8:34-36, 16:8-9, Rom. 3:23, 6:15-23, 1 John 1:9, 2:4, 3:7-10)
- In the second coming to earth of the Lord Jesus Christ and in the resurrection of both the saved and the lost; those who are saved to the "resurrection of life" and the lost to the

“resurrection of judgment”. (Matt. 25:31-46, John 5:29, John 14:1-3, Acts 1:9-11, Rev. 22:7-20)

- In the spiritual unity of all believers in our Lord Jesus Christ (Matt. 8:11, John 13:35, 17:14-26, Rom. 4:16, 10:9-15, 12:1-8, 1 Cor. 3:5-9, Gal. 5:6, 13-14, Rev. 5:9-10)

Statement on Marriage, Gender and Sexuality

We believe that God wonderfully and immutably creates each person as a male or female. These two distinct, complementary genders together reflect the image and nature of God. (*Gen. 1:26-27*) Rejection of one’s biological sex is a rejection of the image of God within that person.

We believe that the term “marriage” has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (*Gen. 2:18-25*) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (*1 Cor. 6:18, 7:2-5, Heb. 13-4*) We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including – not limited to – adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (*Matt. 15:18-20, 1 Cor. 6:9-10*)

We believe that in order to preserve the function and integrity of Northwest Christian Schools of Lacey as the local Body of Christ, and to provide a biblical role model to the Northwest Christian Schools of Lacey members and the community, it is imperative that all persons employed by Northwest Christian Schools of Lacey in any capacity, or who serve as volunteers, agree to abide by this Statement on Marriage, Gender, and Sexuality. (*Matt. 5:16, Phil. 2:14-16, 1 Thess. 5:22*)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (*Acts 3:19-21, Rom. 10:9-10, 1 Cor. 6:9-11*)

Final Authority for Matters of Belief and Conduct

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Northwest Christian Schools of Lacey’s faith, doctrine, practice, policy and discipline, our school board is Northwest Christian Schools of Lacey’s final interpretive authority on the Bible’s meaning and application.

Statement on the Sanctity of Human Life

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (*Psa. 139, Gen. 1:27*)

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Northwest Christian Schools of Lacey is an equal opportunity employer and as such does not discriminate in its employment practices against any person because of race, color, and national or ethnic origin.

I subscribe without reservation to the Doctrinal Statement as stated in this application.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me being hired or if hired may subject me to immediate dismissal.

I authorize Northwest Christian Schools of Lacey to inquire about work and personal history, and verify all data given in my application for employment, related papers, or oral interview. I authorize the giving and receiving of any information requested by Northwest Christian Schools of Lacey, and release from liability any person, organization, or company giving or receiving any such information.

Applicant Signature	Date



4706 Park Center Ave NE Lacey, WA 98516

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NCS Reference Check Release Form

I voluntarily consent to allow Northwest Christian Schools of Lacey, or any of its officers or employees, to conduct a check of my references. I further understand the purpose of this reference check is to provide information regarding my work experience, job titles, employment history, attendance and performance as a means of determining my suitability for the position I have applied for with Northwest Christian Schools of Lacey. This consent also serves to authorize my current and previous employers to provide reference information about me to Northwest Christian Schools of Lacey.

Applicants Name:

Date:

Applicants Signature:

PROFESSIONAL REFERENCES

Most Recent Employer	Your Job Title
Reference Name	Reference Phone
Reference Email	
Previous Employer	Your Job Title
Reference Name	Reference Phone
Reference Email	
Previous Employer	Your Job Title
Reference Name	Reference Phone
Reference Email	
Previous Employer	Your Job Title
Reference Name	Reference Phone
Reference Email	

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