



NORTHWEST CHRISTIAN HIGH SCHOOL
International Student Program

SCHOOL RULES

1. Students will behave in a respectful, non-threatening, manner on campus and at all NCHS events (play-fighting is not allowed).
2. Students are to be in their seats with their supplies and homework, ready to work when the bell rings to begin the period.
3. Students are not to disrupt classes, harass students, or disrespect teachers.
4. Use of tobacco, drugs and/or alcohol, by students either on or off campus will result in immediate suspension or expulsion.
5. Students will be allowed to use their cell phones during lunch and between classes. Phones must be silent and out of sight during instructional time, unless requested or given permission by the teacher.
6. Student performance requirements are as follows:
 - a. Students must make up work missed due to absence. Excessive absences may result in “no credit” and will require class(es) to be retaken when next offered.
 - b. Student absences must be called in by 7:55 a.m. Absences for appointments must be reported to the office upon departure and return to campus.
 - c. Students must attain at least a ‘C’ in any math class in the second semester in order to advance to the next level. Any grade below a ‘C’ must be improved in order to be promoted.
7. Eating is not allowed in the classroom, unless permitted by the teacher.
8. While in the classroom, students are to speak English only.

I have read the above school rules. I fully understand and agree to comply.

Signature of Parent/Guardian: Date:
Signature of Student: Date:

MOTTO: Do what is right because it’s right, regardless of the consequences.

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DRESS CODE 2024-25

Dress Code Philosophy

While the Northwest Christian High School recognizes that opinions vary considerably regarding appropriate dress, NCHS has established simple guidelines, which students are required to follow while on campus. It is our desire that students live and conduct themselves in a manner pleasing to God. Cleanliness, neatness, appropriateness, and modesty are the general guiding factors with regard to dress. NCHS staff will enforce dress guidelines and educate all students regarding these guidelines. Questions concerning the standard of dress should be directed to the school administration, which will make the final determination as to appropriateness.

The Heart of the Dress Guidelines

To honor God with our appearance. And whatever you do, in word or deed, do everything in the name of the Lord Jesus, giving thanks to God the Father through him. (Colossians 3:17)

To pursue purity and reject worldliness. I appeal to you therefore, brothers, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect. (Romans 12:1-2)

To look to leadership for guidance. Obey your leaders and submit to them, for they are keeping watch over your souls, as those who will have to give an account. Let them do this with joy and not with groaning, for that would be of no advantage to you. (Hebrews 13:17)

To esteem others more highly than ourselves. Do nothing from selfish ambition or conceit, but in humility count others more significant than yourselves. Let each of you look not only to his own interests, but also to the interests of others. (Philippians 2:3-4)

Dress Code Expectations for All Students

- Students must dress modestly and appropriately at all times
- Hairstyles and fashion should avoid extremes
- Any exceptions must be approved by the principal

Face Coverings

- Face coverings are optional
- Face coverings shall not have any illustrations/text prohibited under the dress code
- Face coverings shall be worn in an appropriate manner at all times

Footwear

- Must be worn at all times
- For Physical Education, sports shoes and socks are the only appropriate footwear

Pants/Shorts

- Shorts must have a 5 inch inseam or longer
- Skirts/dresses must be no shorter than 4 inches above the knee
- Must be worn at or above the hip bones
- Tears or holes (distressing) should only appear at or below the knee; tears or holes above the knee must be worn with an under layer; no skin may be showing, through distressing, above the knee
- Leggings are permitted when shorts, skirt, or dress cover hips and derriere
- Underwear should not be visible

Shirts/Tops

- Tops must be long enough that when the arms are fully extended and raised overhead, the midriff is not exposed
- Necklines must ensure that cleavage is not visible
- Sleeveless shirts must be at least 3 finger widths on the shoulder; no undergarments (or portions of undergarments) or excessive skin (front, side, midriff, or back) may be showing
- Clothing design logos or endorsements of products may not refer to or infer gambling, alcohol, tobacco, drugs, foul language, sex, or violence

Hair and Accessories

- Hats and hoods shall not be worn in class or at the chapel
- Sunglasses may only be worn outside of the building
- Ear and small nose stud piercings are acceptable; no gauges or extreme piercings
- No minors, under age 18, may have visible permanent tattoos in compliance with Washington Code 26.28.085. Any exceptions must be approved by the principal

Sporting Events

- Hats, sweat suits or warm-ups may be worn during school-sponsored sporting events
- Athletes will be asked by their individual coaches to adhere to a higher standard of dress on game days and when traveling
- Athletic uniforms and practice attire may vary and will be approved by administration

Dress Code Enforcement Policy

- First Offense: The student will be sent to the office to procure appropriate clothing. When available, the student may be given something from the clothes closet or the parent will be called to provide alternative clothing. Parents will be notified.
- Second Offense: Will be handled as the first offense, plus an after school "work detention". Parents will be notified.
- Third Offense: In the unlikely event that a third violation occurs, the issue will no longer be considered a dress code violation, but instead as persistent non-compliance. This will be dealt with in accordance with NCHS behavior standards (Level 2).

TATTOOS, PIERCINGS AND BODY MODIFICATION

No tattoos, piercings or body modifications may be made in the United States. Students over age 18 may have a visible permanent tattoo but it must be obtained in their home country. In addition, all piercings or body modifications must be obtained in the home country.

The Dress Code is in effect whenever students are on school premises, for any campus events that are off-campus, or where NCHS is being represented (i.e., field trips, school programs, etc.).

Administration reserves the right to amend the dress guidelines at any time.

Signature of Parent/Guardian:	<input type="text"/>	Date:	<input type="text"/>
Signature of Student:	<input type="text"/>	Date:	<input type="text"/>

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Technology Policy 2024-25

NCS Technology Policy

Every student (and parent who desires their child to have access to school technology) must comply with the following rules of access:

- Nothing done on a school computer shall be considered private. School officials are authorized to access any student's material at any time;
- Students will only access the internet from a computer when a teacher is available to monitor the students' activities;
- The school has the right and ability to recall all sites accessed by the students;
- The school shall maintain site-blocking software to block and filter out inappropriate sites;
- No student shall:
 - Attempt to bypass any site-blocking hardware or software, including, but not limited to VPN servers and extensions
 - Access anything contrary to the Statement of Faith, Mission, Vision, and/or Core Values of Northwest Christian Schools, (including but not limited to anything: sexually inappropriate or suggestive in nature, blatantly offensive, ungodly material, lewd or obscene language)
 - Send and/or receive messages to/from other internet sites without teacher supervision and/or authorization
 - Use another person's password
 - Trespass into another person's folders, files, or digital profile
 - Violate copyright laws;
 - Buy or sell anything via the internet;
 - Change any of the computers' set-ups or settings.

Chromebooks

The parent/guardian must complete a [Chromebook Request Form](#) (*Google form*) for each student who would like to check out a Chromebook. This form must be completed each year in order to check-out a Chromebook for the school year.

Care & Agreement

- Students are responsible for securing the Chromebook when not in use
- Chromebooks should not be loaned to or used by any other person, including family members, only the assigned student may use school issued Chromebook
- Do not remove the school label on the Chromebook
- Chromebooks & Charger must be returned by the end of the school year
- Chromebooks will be evaluated upon return, and fees will be assessed by NCHS if damages are found
- A power adapter will be issued per Chromebook; power cords must be returned to avoid a \$25 replacement fee
- A \$325 replacement fee will be charge for any Chromebook not returned in working order
- Fees will be charged directly to your FACTS account

NCS Personal Technology Policy

(Personal Cell Phones & Other Devices)

Students may face disciplinary action for texting, posting, sending, receiving, forwarding, or participating in any of the following areas while on school property, via a cell phone, computer, or any other electronic device. These areas are:

- Information containing blasphemy: Irreverence for God, Jesus Christ, and those things held to be holy by the Word of God, direct contradiction of NCS Statement of Faith, Mission, Vision, and/or Core Values.
- Inappropriate language: Obscenities, profanities, vulgarities, or lewd comments.
- Harassing statements: Personal attacks such as discriminatory, inflammatory, threatening, or disrespectful language. Knowingly false or defamatory statements.
- Sexually explicit or suggestive messages, photos, or images (sexting):
 - Sending, receiving, sharing, possessing, or intentionally viewing pictures, text messages, or e-mails that contain a sexual message or image. Violation of this policy may result in expulsion.
 - Appropriate local, state, and federal laws will be followed and law enforcement will be contacted if warranted.
- Students must ask permission prior to recording video or audio of any conversations, instructions, or interactions on school campus between students or school employees. It is a criminal offense in WA to record without consent - RCW 9.73.030

Note: Students must promptly report any such known activities to a teacher or a school administrator.

NCHS Cell Phone Policy & User Agreement

Students will be allowed to use their cell phones during lunch and between classes. Phones must be silent and out of sight during instructional time (unless requested by the teacher). Students are permitted to use their cell phones in an appropriate manner during lunch and between classes. Cell phones will be required to be silenced and placed in an area designated by the teacher at the beginning of each class.

Purpose:

Northwest Christian High School utilizes instructional technology as a means of moving toward our mission of teaching the skills, knowledge, and behaviors necessary for students to become responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. To be proactive in the effort toward understanding and keeping with today's growing social and interactive technology trends, it is our hope that this policy will increase awareness and training while putting into practice social and professional etiquette relating to electronic devices..

Cyber Safety:

We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe cell phone behaviors. In addition to the rules, students will be expected to comply with all class and school rules while using personal devices. The use of a cell phone is not a right, but a privilege.

Guidelines:

- Students who are in possession of cell phones must adhere to the Student/Parent Handbook, NCS Student Technology Policies, and all Board Policies.
- Students may not use their cell phone during instructional time. This includes office runners and/or students who are in the hallways or in the restrooms during instructional time. Instructional time is defined as the time from the tardy bell to the dismissal bell.
- Students who need to leave early for appointments or illness must check out through the office. *Students cannot just call/text home and then leave school property.*
- Refer to student Code of Conduct for disciplinary actions taken towards electronics noncompliance.
- Students may not have cell phones or any other devices in the bathrooms

Guideline Infractions:

The following are considered more serious offenses/infractions and will be referred directly to the administration to be reviewed:

- Students may not use cell phones to “bully” or post derogatory statements about students, faculty, or staff via text message or social media.
- Cell phones may not be used to assist any student on assignments, quizzes, or tests without teacher approval.

Students and Parent/Guardians Acknowledge That:

Internet Protection Act (CIPA). The filter applies to any device that is connected to the school’s wireless connection, whether it is a school-issued Chromebook or a personal laptop. However, the school has no way of filtering student’s personal cell phone or devices that have internet or personal “hot spots” that are separate from the school’s Wi-Fi.

- Cell phones should be charged prior to school and run on battery power (or mobile battery pack) while at school.

Students Are Prohibited From:

- Bringing a cell phone on premises that infects the network with anything designed to damage, alter, destroy, or provide access to unauthorized data or information.
- Processing or accessing information on school property related to “hacking,” altering, or bypassing network security policies.

Lost, Stolen, Or Damaged Devices:

Each user is responsible for his/her own cell phone and should use it responsibly and appropriately. Northwest Christian High School takes no responsibility for stolen, lost, or damaged cell phones, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their cell phones.

Usage Charges:

NCHS is not responsible for any possible device charges (i.e. apps a student downloads during class) to your account that might be incurred during approved school-related use.

Network Considerations:

Users should strive to maintain appropriate bandwidth for school-related work and communications. NCHS does not guarantee connectivity or the quality of the connection with personal devices. NCHS is not responsible for maintaining or troubleshooting students' personal electronic devices.

During the course of the school year, additional rules regarding the use of personal devices may be added or modified.

Electronic Media:

NCS continues to explore the ways in which online communication and collaboration through electronic media can empower teachers, students, parents, and staff. NCS understands the importance of these interactions to provide updated communication and share campus highlights.

Electronic media includes all forms of social media, such as text messaging, instant messaging, electronic mail (e-mail), web logs (blogs), electronic forums (chat rooms), video-sharing websites (e.g. YouTube), editorial comments posted on the Internet, and social network sites (e.g., Facebook, X, LinkedIn, Instagram). Electronic media also includes all forms of telecommunication such as landlines, cell phones, and web-based applications.

At Northwest Christian Schools of Lacey (NCS), teachers, students, staff, and other school community members use electronic media as a way to connect with others, share resources, create educational content, enhance the classroom experience, and network within and outside of the school community.

Below are guidelines for members of the school community (students, parents, faculty, administrators, and staff) who represent NCS in social media spaces and interact with one another.

- Use good judgment - Regardless of your privacy settings, assume that all of the information you have shared on your social network is public information; in addition, avoid engaging in postings of an inappropriate nature (related to controversial issues or cyberbullying).
- Be respectful - Always treat others in a respectful, positive, and considerate manner and do not disparage the school or school community members through social media.
- Be confidential - Do not publish, post, or release information that is considered confidential or private. Online "conversations" are never private. Do not use social media to address any concerns or frustrations.
- Respect private and personal information - Never share or transmit personal information of students, parents, faculty, staff, or colleagues online.
- Post images with care - Respect brand, trademark, copyright information and/or images of the school and do not post photos of students who are on the "Do Not Photo" list.

During the course of the school year, additional rules regarding the use of personal devices may be added or modified.

Signature of Parent/Guardian: Date:

Signature of Student: Date: